

School Emergency Drills Documentation Form

Type of Drill

Time of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Belding Middle School

Date of Drill: 8/30/21 Time drill was held: 12:40 (pm/am)

Exact time required to evacuate/shelter/secure: 2 min.

Total Participants: 380

Remarks: Teachers lined their classes up and walked (led) them out of the building in an orderly manner. All teachers I saw had their blue folders w/ class rosters.

This report is for emergency drill # 1 for school year 2021/22.

Name of person conducting drill: Rock Olson

Title of person conducting drill: M.S. C.A.P.

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____