

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: _____

Woodview

Date of Drill: _____

8/26/22

Time Drill was held: _____

10:00

(AM/PM)

Exact time required to evacuate / shelter / secure: _____

2:45

Total participants: _____

347

Remarks: _____

This report is for emergency drill # _____

1

for school year _____

2022-23.

Name of person conducting drill: _____

Bruce Cook

Title of person conducting drill: _____

Principal

Signature of person conducting drill: _____

Bruce Cook

Drill Was Coordinated With:

- Emergency Management Coordinator
Name and Title: _____
- Law Enforcement (chief of police, county sheriff, MSP or designee)
Name and Title: _____
- Fire (fire chief or Designee)
Name and Title: _____