

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place (3 required)

Time of Drill

- Lunch time
- Standard
 - Class Change
 - Recess
 - Other Events

Name of Reporting School: Orchard Hills Building-Belding Area Schools

Date of Drill: 4/13/2023 Time Drill was held: 12:00 (~~AM~~ PM)

Exact time required to evacuate / shelter / secure: 1 min. 52 seconds

Total participants: 95

Remarks: _____

This report is for emergency drill # 3 for school year 2022-2023.

Name of person conducting drill: Brooke Linebaugh

Title of person conducting drill: Childcare Director

Signature of person conducting drill: Brooke Linebaugh

Drill Was Coordinated With:

Emergency Management Coordinator
Name and Title: _____

Law Enforcement (chief of police, county sheriff, MSP or designee)
Name and Title: _____

Fire (fire chief or Designee)
Name and Title: _____