

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Wood Dale

Date of Drill: 12/9/2021 Time Drill was held: 12:11 (AM/PM) (PM)

Exact time required to evacuate / shelter / secure: 3 mins 12:14 PM

Total participants: 276

Remarks: External lockdown only

This report is for emergency drill # 2 for school year 21/22.

Name of person conducting drill: Kathy Deters

Title of person conducting drill: FBIS Coordinator

Signature of person conducting drill: Kathy Deters

Drill Was Coordinated With:

Emergency Management Coordinator
Name and Title: _____

Law Enforcement (chief of police, county sheriff, MSP or designee)
Name and Title: _____

Fire (fire chief or Designee)
Name and Title: _____