

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: BELDEN MIDDLE

Date of Drill: 12/3 Time drill was held: 1:05 (pm/am)

Exact time required to evacuate/shelter/secure: 80 Sec.

Total Participants: 200

Remarks: All out and back in quickly and orderly.

This report is for emergency drill # 3 for school year 20/21.

Name of person conducting drill: Rick Ulan

Title of person conducting drill: M.S. A.P.

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____