

# School Emergency Drills Documentation Form

## Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place  
(3 required) *inside*

## Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Orchard Hills

Date of Drill: 11-29-22 Time Drill was held: 10:01 (AM) / PM)

Exact time required to evacuate / shelter / secure: 2 minutes

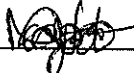
Total participants: 96

Remarks: \_\_\_\_\_

This report is for emergency drill # 1 for school year 2022-2023

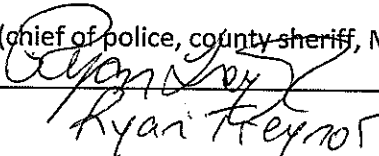
Name of person conducting drill: Nancy Jurado

Title of person conducting drill: MMHEP Staff

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator  
Name and Title: \_\_\_\_\_

Law Enforcement (chief of police, county sheriff, MSP or designee)  
Name and Title:  Patrolman  
Ryan Heynos

Fire (fire chief or Designee)  
Name and Title: \_\_\_\_\_