

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Belding Middle School

Date of Drill: 10/20/21 Time drill was held: 9:50 (pm/am)

Exact time required to evacuate/shelter/secure: 2:30

Total Participants: 400

Remarks: Very smooth. Students + staff to their designated safe locations and seated in a timely manner.

This report is for emergency drill # 3 for school year 2021.

Name of person conducting drill: Rick Nelson / Joe Barron

Title of person conducting drill: M.S. A.S. / M.S. Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____
- AND
- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____
- OR
- Fire (fire chief or designee)
Name & Title _____