



# Belding Area Schools

The right size. The right choice.

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## Directory Information

Each year the Superintendent shall provide public notice to students and their parents of the District's intent to make available, upon request, certain information known as "directory information." The Board designates student "directory information" as:

- A. a student's name;
- B. major field of study;
- C. participation in officially recognized activities and sports;
- D. height and/or weight, if a member of an athletic team which requires disclosure to participate;
- E. awards received;
- F. grade placement;
- G. honor rolls;
- H. scholarships;
- I. school photographs or videos of students participating in school activities, events or programs.

The District commonly uses student directory information for the following purposes:

- A. School yearbook
- B. Programs for athletic events, musical/drama presentations, graduation and/or award ceremonies
- C. Academic Honor Roll recognition
- D. School and/or district newsletters
- E. School and/or district web site/social media
- F. Project Graduation

Parents may elect not to have his/her child's directory information disclosed for one or more of the listed uses by completing the opt-out form below and returning it to the child's school within the first 30 days of the school year. This form is also available at the school office.

### Directory Information Opt-Out Form

Student Name: \_\_\_\_\_ School Year: \_\_\_\_\_

School Name: \_\_\_\_\_ Grade: \_\_\_\_\_

I request that my child's directory information not be included in publications listed below:

\_\_\_\_\_  
\_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_