

# How to Get Your Child's Birth Certificate

Birth certificates can be obtained from the Clerk's office of the county where your child was born or from the Michigan Department of Community Health. Instructions for obtaining the birth certificate in person, on-line or by mail are available by contacting the appropriate office.

**Ionia County Clerk      \*\$10.00/5.00**

Ionia County Clerk's Office

100 W Main Street

Ionia, MI 48846

(616) 527-5322

FAX: (616)527-8201

EMAIL: [clerk@ioniacounty.org](mailto:clerk@ioniacounty.org)

<https://ioniacounty.org/departments-officials/county-clerk/birth-records/>

**Kent County Clerk      \*\$10.00/3.00**

Administration Building

300 Monroe Avenue NW

Grand Rapids, MI 49503-2288

(616) 632-7640

FAX: (616) 632-7645

<https://www.accesskent.com/Departments/CountyClerk/birth.htm>

**Montcalm County Clerk \*\$30.00/5.00**

PO Box 368

Stanton, MI 48888

(989) 831-7339

FAX: (989) 831-7474

EMAIL: [vitals@montcalm.us](mailto:vitals@montcalm.us)

<https://www.montcalm.us/190/Birth-Certificate-Information>

**Michigan Department of Community Health \*\$34.00**

Vital Records Requests

P.O. Box 30721

Lansing, MI 48909

(517) 335-8666, option #4

FAX: (517) 321-5884

<https://www.michigan.gov/mdhhs/doing-business/vitalrecords>

\*The first amount is for one copy and the second amount is for each additional copy.

Please note:

- Your name must appear on the birth certificate in order to request additional copies.
- If there is no father listed on the birth certificate, you will need to request the record from Michigan Department of Community Health.