



Belding Area Schools

The right size. The right choice.

Brent Noskey • Superintendent

Michigan Department of State Police
Central Records Division
Freedom of Information Unit
7150 Harris Drive
Lansing, MI 48913

Michigan Department of State
Direct Record Access
Bureau of Driver & Vehicle Records
7064 Crowner Drive
Lansing, MI 48918

As a prospective volunteer of Belding Area Schools, I understand that it is this school's policy to secure conviction criminal history (ICHAT) and driving record information (only if transporting students) as part of their screening process using the information provided below:

_____ Legal First Name M.I. Last Name

Student's Name: _____

Activity/School you are volunteering for: _____

Maiden Name/Names previously used: _____

Birthdate: _____ Race: _____ Sex: _____

Phone Number: _____

_____ ICHAT

_____ Driver's License check (Must provide a valid driver's license and current proof of insurance.)

**PLEASE ATTACH A COPY OF YOUR DRIVER'S LICENSE TO
VALIDATE IDENTIFICATION**

I understand that the above information is required by the Central Records Division of the Michigan State Police, Lansing, Michigan. I authorize Belding Area Schools to utilize the above information for the sole purpose of obtaining a conviction only criminal history file search and/or driving record. Any individual whose Criminal History Background Check reveals a felony may participate in their own child's educational experience; however, approval for volunteerism will be denied.

_____ Signature of Prospective Volunteer

_____ Date

Employer Use Only: *Driver's License check completed _____ *ICHAT check completed _____ REV 7/2016