

# School Emergency Drills Documentation Form

## Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place  
(3 required)

## Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: ELLIS ELEMENTARY  
Date of Drill: 1/25/19 Time Drill was held: 1:30 (AM/PM) (PM)  
Exact time required to evacuate / shelter / secure: ~~468~~ 2 min 3 sec.  
Total participants: 468  
Remarks: Successful

This report is for emergency drill # 6 for school year 2018-19.

Name of person conducting drill: BRIAN BARATT

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator  
Name and Title: \_\_\_\_\_

Law Enforcement (chief of police, county sheriff, MSP or designee)  
Name and Title: \_\_\_\_\_

Fire (fire chief or Designee)  
Name and Title: \_\_\_\_\_