

School Emergency Drills Documentation Form

- | Type of Drill | Time of Drill |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (5 required) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 required) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill
(3 required) | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Other Events |

Name of Reporting School: Woodview Elementary

Date of Drill: 10/3/18 Time drill was held: 1:30 (pm/am)

Exact time required to evacuate/shelter/secure: 1:33

Total Participants: 312

Remarks: We had 2 classes (J.F. 4th Grade & L.F. 4th Grade) on field trip and not present.

This report is for emergency drill # 2 for school year 2018-2019

Name of person conducting drill: Troy VanMeter

Title of person conducting drill: Para professional

Signature of person conducting drill: Troy VanMeter

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title Rosemary Marchik left message.