Skyward Family Access Notification Settings

As a parent, you can select what notifications you receive and how they are delivered to you about certain aspects of your child's education.

1. Log into Skyward Family Access https://skyward.bas-k12.org/scripts/wsisa.dll/WService=wsEAplus/seplog01.w

If you don't have a Skyward log in, please contact the Belding Technology Dept. at (616) 794-4560.

2. Automatic school notifications

After logging in, toward the top right, click on 'My Account'. You will be taken to the account settings page.

| Family Access - Logi | in - Powered by Skyward – 🗆 🗙 |
|-----------------------|---|
| https://skyward.ionia | iisd.org/scripts/wsisa.dll/WService=ws8AS/sfaccount001.w |
| SETWARD A | amily Access My Account Email History Exit All Students |
| Home | Account Settings Save |
| Calendar | Home Email Undo |
| Gradebook | Phone: Ext |
| Attendance | Work V Ext Deserved Last Changed |
| Student Info | Ext |
| Food Service | Trm Using a Screen Reader |
| Schedule | Outline Links When Focused Address (Mailing Address) |
| Discipline | Street Number: Address Preview: |
| Test Scores | SUD: V #: P.O. Box |
| Activities | Address 2 |
| Academic History | County: |
| Portfolio | Email Notifications |
| Skylert | Receive Casding Emails for my student(s) by Email Receive Casding Emails for my student(s) Receive Progress Report Emails for my student(s) O Daily Weekly (every Stuterday) Monthly (1st of each month) Receive Emails when Food Service Balance is under \$-0.01 |
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Toward the bottom, notice you can select a variety of notifications. You may also make changes to your address, phone numbers, email addresses. Some of these changes will happen when you click save, others will need approval from the school. Click 'Save' after making any changes.

3. Skylert

A new feature added this school year is a mass notification system. While in Family Access, along the left side of the screen are tabs related to different areas of information. Click the 'Skylert' tab for more notification settings. Note that some of the settings are fixed and not changeable, others you can set to your preference.

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|-------------------|--|--------------------------------|-----------------|---------------|-------------------------------|-----------------|--------|-----|
| Fa | P My Account Email History Exit | | | Exit | | | | |
| WARD' A | Il Students 📼 | | | | | | | |
| | | | | | | | | |
| ome | Skylert enables you to receive notifical | tions concerning your child(re | n). You have co | ntrol over wt | hich notifications to receive | and how you | | |
| alendar | would like to receive them. 🤑 | | | | | | | |
| radebook | | | | | | | | Sav |
| tendance | My Skyward Contact Info | School Hours | | | Non-school Hours | Food | | _ |
| | Contact Info | Emergency | Attendance | General | Emergency | Service | Survey | |
| tudent into | Phone: (616) | | | | | | | |
| ood Service | Family With | ₩. | R | 2 | ¥. | ₩. | Ξ2 | |
| chedule | Work V (616) Phone: | | | | | | | |
| iscipline | Family With | R. | | | | | | |
| est Scores | Phone: | | | | | | | |
| ctivities | Family With | R | | | | | | |
| rademic | Home Email: richesd@bas-k12 | org | | | | | | |
| istory | Family With F | . 🗹 | 2 | 2 | ×. | | 2 | |
| ortfolio | Additional Contact Info for Family With | | | | | | | |
| kylert | Phone Numbers | School Hours Emergency | Attendance | General | Non-school Hours Emergency | Food Service | Survey | |
| | Additional Phone 1: | ×. | | | | | | |
| | Email Addresses | School Hours Emergency | Attendance | General | Non-school Hours Emergency | Food Service | Survey | |
| | Additional Email | ×. | | | | | | |
| | Text Message Numbers | School Hours | Attendance | General | Non-school Hours | Food | | |
| | Phone 1: (616) | R | | • | ×. | | | |

Add or change phone numbers and email addresses to receive these notifications. Click 'Save' after making changes.