

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Belding Middle School

Date of Drill: 3/14/18 Time Drill was held: 8:25 (AM) (PM)

Exact time required to evacuate / shelter / secure: 1:30s

Total participants: 400

Remarks: All went well. Students were out of halls and locked down within seconds.

Library was last to hide, but still quickly. Subs in classrooms did well. Even tried knocking additional times on class doors, with no answer or noise. 1 student had in locker.

This report is for emergency drill # 7 for school year 2017-18. All but 2 classes remained locked

Name of person conducting drill: Dick Mason

Title of person conducting drill: M.S. AP.

Signature of person conducting drill: [Signature]

down until admin opened doors, even after 2 announce

Drill Was Coordinated With:

Emergency Management Coordinator
Name and Title: _____

Schedule sent to locker.

Law Enforcement (chief of police, county sheriff, MSP or designee)
Name and Title: _____

Fire (fire chief or Designee)
Name and Title: _____