

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Belding Middle School

Date of Drill: 9/11/17 Time Drill was held: 1:40 (AM PM)

Exact time required to evacuate / shelter / secure: 2 min. 30 sec.

Total participants: 400

Remarks: Students filed out in mostly single file lines, led by teachers. Doors were closed and locked. No issues. Great Drill #1.

This report is for emergency drill # 1 for school year 2017/18.

Name of person conducting drill: Rick Mason

Title of person conducting drill: M.S. A.P.

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name and Title: Sgt William Abskins

Law Enforcement (chief of police, county sheriff, MSP or designee)
Name and Title: _____

Fire (fire chief or Designee)
Name and Title: _____