

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Belding Middle School

Date of Drill: 11/20 Time Drill was held: ~~1:33~~ 1:33 (AM/PM)

Exact time required to evacuate / shelter / secure: 1 minute

Total participants: 420

Remarks: All class doors were closed, locked and students hidden within a minute.

A group of about 10 boys ran into the bathroom. I spoke with them, as did Mr. Brown

This report is for emergency drill # 6 for school year 17/18.

to discuss that not being the best option.

Name of person conducting drill: Rick Mason

Title of person conducting drill: M.S. A.P.

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name and Title: _____

Law Enforcement (chief of police, county sheriff, MSP or designee)
Name and Title: _____

Fire (fire chief or Designee)
Name and Title: _____

There were 2 girls standing outside a classroom. Talked with them about what to do. 1 boy was laying on the floor in the corner of a doorway. 2 students making noise in a separate bathroom and Mr Brown contacted home + gave discipline. classes started out until released in person by admin. I spoke with students at.

lunch about lockdown procedures, especially during unstructured times.