

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Belding High School

Date of Drill: 10-11-2018 Time Drill was held: 9:35 (AM) (PM)

Exact time required to evacuate / shelter / secure: 1m 15sec 1st floor

Total participants: ~600 1m 45sec 2nd floor

Remarks: Make sure doors are closed!

This report is for emergency drill # 3 for school year 2018-19.

Name of person conducting drill: Michael Ostrander

Title of person conducting drill: Principal

Signature of person conducting drill: Michael Ostrander

Drill Was Coordinated With:

- Emergency Management Coordinator
Name and Title: _____

- Law Enforcement (chief of police, county sheriff, MSP or designee)
Name and Title: _____

- Fire (fire chief or Designee)
Name and Title: Chief Gregg Moore