

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Beiding High School

Date of Drill: 3/4/19 Time Drill was held : 8:35 (AM) (PM)

Exact time required to evacuate /shelter/ secure: 3mins 45 secs.

Total participants: approx 600

Remarks: We need to make sure everyone has proper keys.

This report is for emergency drill # 2 for school year 2018-19.

Name of person conducting drill: Joel Wilker

Title of person conducting drill: Assistant Principal

Signature of person conducting drill: Joel Wilker

Drill Was Coordinated With:

Emergency Management Coordinator
Name and Title: _____

Law Enforcement (chief of police, county sheriff, MSP or designee)
Name and Title: _____

Fire (fire chief or Designee)
Name and Title: _____