

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: ELLIS ELEMENTARY
Date of Drill: 5/6/19 Time Drill was held: 2:02 (AM / PM)
Exact time required to evacuate / shelter / secure: 2 min 12 sec.
Total participants: 376
Remarks: _____

This report is for emergency drill # 10 for school year '18-19.

Name of person conducting drill: BRIAN BABBITT

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name and Title: _____

Law Enforcement (chief of police, county sheriff, MSP or designee)
Name and Title: _____

Fire (fire chief or Designee)
Name and Title: _____