

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: ELLIS ELEMENTARY

Date of Drill: 10/26 Time Drill was held: 10:15 (AM/PM)

Exact time required to evacuate/shelter/secure: 1^o 42 1 minute 42 seconds

Total participants: ~~433~~ 397

Remarks: During Kindergarten switch time and 2nd grade small group time.

This report is for emergency drill # 3 for school year 18-19.

Name of person conducting drill: BRIAN BABBITT

Title of person conducting drill: PRINCIPAL

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name and Title: _____

Law Enforcement (chief of police, county sheriff, MSP or designee)
Name and Title: _____

Fire (fire chief or Designee)
Name and Title: _____