

School Emergency Drills

Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: ELLIS ELEMENTARY

Date of Drill: 10-12-18 Time Drill was held: 2:00 (AM/PM) (PM)

Exact time required to evacuate / shelter / secure: 1:10 seconds

Total participants: 474

Remarks: During RTI time when small groups are spread around the school. Good Practize!

This report is for emergency drill # 2 for school year 2018-19.

Name of person conducting drill: Brian Babbitt

Title of person conducting drill: Principal

Signature of person conducting drill: B Babbitt

Drill Was Coordinated With:

Emergency Management Coordinator
Name and Title: _____

Law Enforcement (chief of police, county sheriff, MSP or designee)
Name and Title: _____

Fire (fire chief or Designee)
Name and Title: _____