

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place (3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events

Name of Reporting School: Orchard Building

Date of Drill: 10-4-19 Time Drill was held: 10:00 (AM/PM)

Exact time required to evacuate / shelter / secure: 3 minutes

Total participants: 101

Remarks: _____

This report is for emergency drill # 1 for school year 2019-2020

Name of person conducting drill: Tami Tefft & Nancy Jurado

Title of person conducting drill: _____ MMEP employee

Signature of person conducting drill: _____ [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator
Name and Title: _____

Law Enforcement (chief of police, county sheriff, MSP or designee)
Name and Title: _____

Fire (fire chief or Designee)
Name and Title: _____

Fire Drill #1 for Orchard Building

October 4, 2019

Number of adults who participated today: 3

Number of students who participated today: 15

Program Name: Belding Head Start

Please take this completed form to Nancy at the Migrant office right after the drill.

Thanks for your help

Nancy

Fire Drill #1 for Orchard Building

October 4, 2019

Number of adults who participated today: 3

Number of students who participated today: 14

Program Name: Belding GSRP-H.S Room 106

Please take this completed form to Nancy at the Migrant office right after the drill.

Thanks for your help

Nancy

Fire Drill #1 for Orchard Building

September 25, 2019

Number of adults who participated today: 3

Number of students who participated today: 16

Program Name: GSRP-1

Please take this completed form to Nancy at the Migrant office right after the drill.

Thanks for your help

Nancy

Fire Drill #1 for Orchard Building

October 4, 2019

Number of adults who participated today: 2

Number of students who participated today: 14

Program Name: Belding GSRP 2

Please take this completed form to Nancy at the Migrant office right after the drill.

Thanks for your help

Nancy

Fire Drill #1 for Orchard Building

September 25, 2019

Number of adults who participated today: 7

Number of students who participated today: 20

Program Name: Kids World Learning Center

Please take this completed form to Nancy at the Migrant office right after the drill.

Thanks for your help

Nancy