

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)
- Tornado Drill (2 required)
- Lock Down/Shelter in Place
(3 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events
nap time

Name of Reporting School: Orchard Hills

Date of Drill: 10-18-19 Time Drill was held: 1:00 (AM / PM)

Exact time required to evacuate / shelter / secure: 3 minutes

Total participants: 95

Remarks: _____

This report is for emergency drill # 2 for school year 2019-2020

Name of person conducting drill: Nancy Jurado & Tami Tefft

Title of person conducting drill: MMMP employee Building Maintenance

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name and Title: _____

Law Enforcement (chief of police, county sheriff, MSP or designee)
Name and Title: _____

Fire (fire chief or Designee)
Name and Title: Chief Greg Moore

Fire Drill #2 for Orchard Building

October 18, 2019

Number of adults who participated today: 2

Number of students who participated today: 14

Program Name: GSRP 1

Please take this completed form to Nancy at the Migrant office right after the drill.

Thanks for your help

Nancy

Fire Drill #2 for Orchard Building

October 18, 2019

Number of adults who participated today: 3

Number of students who participated today: 15

Program Name: Belding GSRP 2

Please take this completed form to Nancy at the Migrant office right after the drill.

Thanks for your help

Nancy

Fire Drill #2 for Orchard Building

October 18, 2019

Number of adults who participated today: 3

Number of students who participated today: 16

Program Name: Belding GSRP/HS room 106

Please take this completed form to Nancy at the Migrant office right after the drill.

Thanks for your help

Nancy

Fire Drill #2 for Orchard Building

October 18, 2019

Number of adults who participated today: 3

Number of students who participated today: 13

Program Name: Head Start

Please take this completed form to Nancy at the Migrant office right after the drill.

Thanks for your help

Nancy

Fire Drill #2 for Orchard Building

October 18, 2019

Number of adults who participated today: 5

Number of students who participated today: 19

Program Name: Kids World

Please take this completed form to Nancy at the Migrant office right after the drill.

Thanks for your help

Nancy